

21 November 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
Period Ending 21 November 1984

25X1

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

25X1

2. Events of Major Interest That Have Occurred During
the Preceding Week:

a. New Building Activities:

(1) Space Layout New Building: Space layout for the new building has been completed down to the division level. All concerned office directors and their senior managers have been briefed. Actual partitioning and workstation layout within divisions will begin the week of 26 November 1984.

25X1

(2) Chilled Water: During the chilled water site outage this past weekend, two 24-inch valves were installed in the existing Southside chilled water lines. These valves will enable the Northside chilled water lines to be operationally redundant.

25X1

(3) Parking: Gravel is being placed on a portion of the General Services Administration property adjacent to Turkey Run Road and south of the Motor Pool. This area will be utilized by Headquarters Operations, Maintenance and Engineering Division, Office of Logistics (OL) for parking government vehicles.

25X1

(4) New Building Project: A meeting of the CIA Traffic Advisory Committee is scheduled for 27 November. It is expected that the meeting will result in agreement on a road design, clearing the way for a promised public information meeting.

25X1

25X1

S-E-C-R-E-T

SUBJECT: Report of Significant Logistics Activities
for Period Ending 21 November 1984

b. Interface with Professional Society: The Chief, Procurement Management Staff, OL, spoke to the Middle Maryland Chapter of the National Contract Management Association (NCMA). The presentation was made to about 40 NCMA members. Questions and answers at the end of the presentation dealt with "getting in the door to present capabilities" and CIA's Foreign Ownership, Control, and Influence (FOCI) policy. The talk seemed to be very well received. []

25X1

c. FOCI Reviews: The Agency FOCI Review Panel is enforcing the policy set forth in [] entitled "Contracting with Organizations Subject to Foreign Ownership, Control or Influence." It is turning down procurements from firms subject to FOCI, and the number of requests to the DDA for waiver is expected to increase. While the number of waiver requests is not yet epidemic, the Panel is re-examining the policy and will make recommendations for changes which it considers necessary. []

25X1

25X1

d. Cafeteria Renovations:

(1) North Cafeteria: All of the new dry wall ceiling has been hung. The taping and patching operation for the new ceiling is nearly complete. The painting and installation of the new air diffusers will be accomplished in the near future. []

25X1

(2) South Cafeteria: Demolition is continuing in the loft area and is nearing completion. The old carpet, along with considerable wood latticework, was removed this weekend. Demolition of the ceiling area in the rest of the cafeteria is approximately 95 percent complete. The installation of the new dry wall ceiling metal hanging support work is approximately 90 percent complete. The hanging of the new dry wall ceiling will start the weekend of 24 November 1984. []

25X1

e. Pedestrian Tunnel Repair: The new parget topping course was installed the week of 13 November 1984. It took 7 days for the course to cure. []

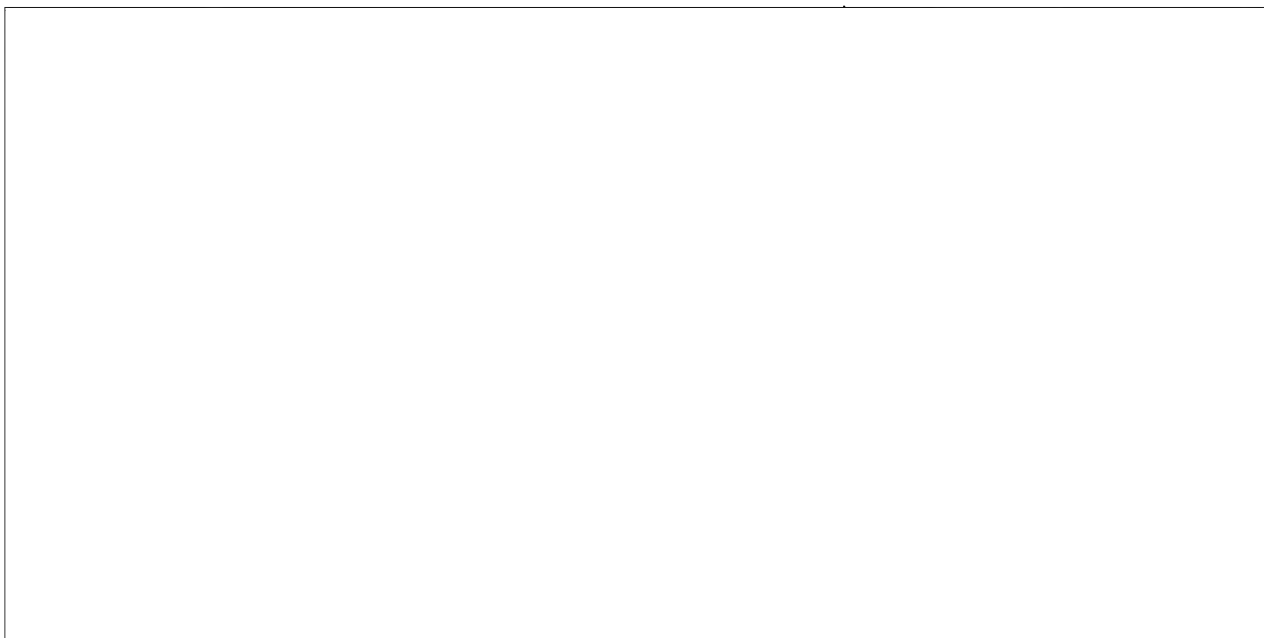
25X1

f. 7th Floor Terrace and Penthouse Roof Replacement: The contractor continues to work on the back side of 7D and 7E corridor roofs. The contractor worked on the front side of 7D and 7E corridor the weekend of 17 November 1984. All terrace roofing work on the front side of 7D and 7E corridors will be done on weekends.

SUBJECT: Report of Significant Logistics Activities
for Period Ending 21 November 1984

25X1

The contractor will install plywood barriers (on both the 2nd and 7th floors) in front of those windows where he is working in order to prevent breaking windows. 25X1



3. Significant Events Anticipated During the Coming Week:

Military Airlift Command (MAC) Briefing: On 28 November 1984, Major General William E. Overacker, Director of Operations for MAC, will visit the Office of Logistics. Major General Overacker will receive a briefing by the Deputy Director of Logistics on OL interface with MAC, as well as a tour of 25X1

Daniel C. King *for*.

25X1